

The regular meeting of the Council of the Town of Altavista was held in the Council Chambers of the Municipal Building, 510 Seventh Street on June 8, 2010 at 7:00 p.m.

1. Mayor Burgess called the meeting to order and presided.
2. Pastor Michael Duncan, Central Baptist Church, gave the invocation.

Council members

present: Mr. J.R. Burgess
 Mr. Bill Ferguson
 Mr. Jay Higginbotham
 Mr. Michael Mattox
 Mrs. Rayetta Webb

Council members

absent: Mr. Ronald Coleman
 Mrs. Beverley Dalton

Also present: Mr. J. Waverly Coggsdale, III, Town Manager
 Mr. W. Morgan Allen, Jr., Treasurer
 Mr. Dan Witt, Assistant to Town Manager
 Chief Clay Hamilton, Police Department
 Captain Kenneth Walsh, Police Department
 Mr. John Tomlin, Public Works Director
 Mr. John Eller, Town Attorney
 Mrs. Mary Hall, Administration

3. Mayor Burgess asked if there were any questions regarding the agenda.

A motion was made by Mr. Mattox, seconded by Mrs. Webb, to approve the agenda.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes
	Mrs. Rayetta Webb	Yes

4. Mayor Burgess asked if there were any questions regarding the minutes of the May 11, 2010 regular meeting, May 13, 2010 work session and June 1, 2010 called meeting.

A motion was made by Mrs. Webb, seconded by Mr. Mattox, that the minutes of the May 11, 2010 regular meeting, May 13, 2010 work session and June 1, 2010 called meeting be approved as presented.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes
	Mrs. Rayetta Webb	Yes

5. Mayor Burgess presented the invoices for the month of May and asked if there were any questions regarding the invoices.
6. Financial Statements

7. Public Comments

Mayor Burgess asked if anyone would like to address Council.

Mrs. Debra Lovelace, Gretna, VA, came forward in regards to the proposed Uranium Mine and Mill, Coles Hill, Virginia, located in Pittsylvania County. Mrs. Lovelace advised Council of a public meeting scheduled for June 22, 2010 at the Chatham High School with the topic of Socio-Economic Impacts of Uranium Mining in Virginia. Mrs. Lovelace advised Virginia's Coal and Energy Commission will be studying the impact of uranium mining for Pittsylvania and Halifax Counties along with the City of Danville. Mrs. Lovelace requested Council propose a resolution that the Town of Altavista be included in the Socio-Economic Study.

A motion was made by Mr. Mattox, seconded by Mr. Ferguson, to adopt a resolution asking that the Town of Altavista be included in the Socio-Economic Study.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes
	Mrs. Rayetta Webb	Yes

Mr. Jeff Blankenship, 105 West Road, came forward and advised Council a piece of equipment belonging to the Town pulled a telephone line down, pulling siding and shutters down and broke a window on his home. Mr. Blankenship stated he is being told he is responsible to get in touch with various people to get the problem corrected, but felt he should not have to do this.

Mr. Coggsdale advised VML has denied the claim as submitted and he has been in touch with Century Link in an effort to help Mr. Blankenship.

Mr. Higginbotham questioned why the claim was denied.

Mr. Coggsdale stated VML has denied the claim noting the telephone line owned by Century Link was too low, below VDOT's standard of 18 feet.

Mr. Blankenship stated the piece of equipment used is 12' 8" in height and the Town's trash truck is taller. Mr. Blankenship questioned how the trash truck could pass under this wire without it being torn down.

Mr. Blankenship mentioned he is afraid there will be damage to his house from the rain in the area where the siding was torn off.

Mr. Higginbotham felt VML should be responsible for the payment and then contact Century Link for reimbursement.

Mayor Burgess reminded Mr. Higginbotham Council has discussed a "No Fault" insurance policy before.

Mr. Mattox assured Mr. Blankenship Mr. Coggsdale would help him with resolving the matter and if he had further concerns to contact him.

Mr. Coggsdale is to look into the matter for Mr. Blankenship.

8. Special Items or Recognitions

Mr. Coggsdale recognized Mr. Jeff Rowland with the Public Works Department for 20 years of service to the Town and also mentioned the Town of Altavista

welcomes Mr. Gary Penn as a new employee in the Altavista Police Department. Mr. Penn begins on June 10th, 2010.

9. Committees

a. Finance Committee

VRS Employee Contribution Plan 2 Employees

Mrs. Webb advised during the 2010 session of the Virginia General Assembly, legislation was passed in regard to VRS contributions by employees hired or rehired on or after July 1, 2010 with no prior VRS service. The new plan is called the VRS Plan 2. The new legislation indicates that Plan 2 employees will pay the 5 percent member contribution through salary reduction. The legislation provides for the local government, if it chooses, to pay some or all of the 5 percent member contribution on behalf of Plan 2 employees. A resolution is required to opt for this benefit.

Mr. Webb advised the Finance Committee recommends adoption of the resolution that authorizes the Town to pick-up the employee’s contribution to VRS for the Plan 2 employees as defined.

Mr. Higginbotham questioned if there was a recession or not, could business be done tomorrow as it was done yesterday. Mr. Higginbotham felt this would offer a new employee the just adopted 2 percent raise and 5 percent contribution and asked if the Town could afford this.

Mayor Burgess reminded Council he has instructed the Legislative Committee to review employee benefits.

A motion was made by Mrs. Webb, seconded by Mr. Ferguson, to adopt the resolution that authorizes the Town to pick-up the employee’s contribution to VRS for the Plan 2 employees as defined.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	No
	Mr. Mike Mattox	Yes
	Mrs. Rayetta Webb	Yes

RESOLUTION

**Authorization to Pick-up the Employee’s Contribution to VRS
Under § 414(h) of the Internal Revenue Code For Plan 2 Employees**

WHEREAS, the Virginia General Assembly, in its 2010 session passed legislation creating a separate retirement plan for employees hired on or after July 1, 2010 (hereafter referred to as “Plan 2 Employees”). The legislation stipulates that Plan 2 Employees will pay their 5 percent member contribution and that, absent other action by the employer, such contribution will be paid through salary reduction according to Internal Revenue Code § 414 (h) on a pre-tax basis; and

WHEREAS, the legislation allows certain employers, including the Town of Altavista, to pick-up and pay all or a portion of the member contributions on behalf of its Plan 2 Employees as an additional benefit not paid as salary; and

WHEREAS, the election to pick-up and pay all or a portion of the member contributions on behalf of its Plan 2 Employees as an additional benefit not paid as salary shall, once made, remain in effect for the applicable fiscal year (July 1 - June 30) and shall continue in effect beyond the end of such fiscal year absent a subsequent resolution changing the way the 5 percent member contribution is paid; and

WHEREAS, employee contributions that are picked-up as an additional benefit not paid as salary are not considered wages for purposes of VA Code § 51.1-700 et seq. nor shall they be considered salary for purposes of VA Code § 51.1-100 et seq.; and

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WHEREAS, the Town of Altavista desires to pick-up and pay its Plan 2 Employees’ member contributions to VRS as an additional benefit not paid as salary in an amount equal to 5% of creditable compensation; and

WHEREAS, VRS tracks such picked-up member contributions and is prepared to treat such contributions as employee contributions for all purposes of VRS.

NOW, THEREFORE, IT IS HEREBY RESOLVED that effective the first day of July 2010, the Town of Altavista shall pick-up member contributions of its Plan 2 Employees to VRS as an additional benefit not paid as salary in an amount equal to 5% of creditable compensation subject to the terms and conditions described above; and it is further

RESOLVED that such contributions, although designated as member contributions, are to be made by the Town of Altavista in lieu of member contributions; and it is further

RESOLVED that nothing herein shall be construed so as to permit or extend an option to VRS members to receive the picked-up contributions made by the Town of Altavista directly instead of having them paid to VRS.

Adopted in Altavista, Virginia this 8th day of June, 2010.

Authorized Signature

Title

Founder’s Square Brick Purchase

Mrs. Webb advised the Finance Committee recommends the current Altavista Town Council purchase an 8” x 8” Founder’s Square Commemorative Brick for \$125 as part of the downtown revitalization project. Altavista On Track is handling the sale of bricks for this program.

Mr. Higginbotham felt if Council wants to purchase a brick; they should each use their own funds instead of using the taxpayers’ dollars.

A motion was made by Mrs. Webb, seconded by Mr. Ferguson, to purchase a commemorative brick in the amount \$125 as part of the downtown revitalization project.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	No
	Mr. Mike Mattox	Yes
	Mrs. Rayetta Webb	Yes

b. Recreation Committee

War Memorial Park Improvements

Mr. Mattox advised Town Council has been working with the Citizens for Altavista Baseball in regard to making improvements to the War Memorial Park complex. He noted many improvements have been made to the field and the amenities utilized by the teams, as well as the erection of a new net backstop. The proposed improvements to the seating area have not been addressed to date. Per direction at the last Council meeting, staff is working on the minimum code standards that would address safety concerns regarding guardrails and steps at the facility. Mr. Mattox stated the Recreation Committee would like to express their support for the safety improvements to be funded. The estimate that the proposed guardrails/railings as well as the building of one set of intermittenment steps up the middle of the seating area, from the bottom to the top, would cost up to \$20,000 - \$25,000.

Mayor Burgess questioned if the pickets would block the viewing area. Mayor Burgess stated this seating area has been around since 1950 without any complaints and questioned whether the Town needed to spend the funds.

Mr. Mattox stressed this was a public safety issue. Mr. Mattox stated the monies would come from the Community Development Improvement Fund.

Mr. Higginbotham stated he too was concerned the rails may block someone's view of the game and asked that staff look at alternatives before making a decision.

A motion was made by Mr. Mattox, seconded by Mr. Ferguson, to address safety concerns regarding guardrails and steps at a cost not to exceed \$25,000.00, with funds coming from the Community Development Improvement fund in Fiscal Year 2011 with the condition that Citizens for Altavista Baseball is satisfied with the improvements.

Motion carried:

VOTE:	Mr. J.R. Burgess	No
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes
	Mrs. Rayetta Webb	Yes

Mr. Mattox advised the Recreation Committee welcomed Mrs. Ann Shelton as a new member and elected Mr. Dick McKeel as Chair and Mr. Andy McCracken as Vice Chair. Other members of the committee are Mr. Mike Mattox and Mr. Steve Jester.

10. Unfinished Business

a. Streetscape Project

Mr. Coggsdale advised last month Council followed the recommendation of the project engineer and decided the two large willow oaks, one in front of Edward Jones, Inc. and the other in front of the Altavista Presbyterian Church would remain as designed.

Mr. Coggsdale advised staff has a concern regarding the existing condition of the curb that will be replaced and what could happen to the new curb, as well as the longevity of the trees due to the construction activity around them.

Mrs. Jo Kelly spoke on behalf of Mr. Randy Cassidy, owner of the business located at 606 Broad Street. Mrs. Kelly advised Mr. Cassidy requested the tree in front of his business be removed. Mr. Cassidy is experiencing problems with roots in the sewer lines and birds roosting in the tree creating a mess.

Mrs. Kelly also mentioned the contractor has told her in order for the sidewalk to be properly installed he will have to cut a large amount of the root which will most likely mean the tree will die.

Mr. Wakely Austin, owner of the business located at 611 Broad Street, is also in support of removing the tree. Mr. Austin advised a citizen was in the store earlier in the day and advised she had lived in the Town for 12 years and didn't realize there was a Radio Shack in the Town because she couldn't see the sign. Mr. Austin thanked Council for removing the one tree near Main Street.

Mr. Higginbotham asked if there were any representatives from Altavista Presbyterian Church present and asked how Proctor and Harvey felt about the trees at these locations.

Mr. Coggsdale advised Proctor and Harvey would prefer the trees remain.

Mayor Burgess felt the trees should come down.

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A motion was made by Mr. Higginbotham, seconded by Mr. Mattox, to remove the tree in front of 606 Broad Street as recommended by staff.

Motion carried:

VOTE:	Mr. J.R. Burgess	No
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes
	Mrs. Rayetta Webb	Yes

Mr. Mattox stated he would like to hear from the members of the Altavista Presbyterian Church before making a decision on removing the tree in front of the church.

11. New Business

a. FY 2010 Budget Amendments

Mr. Allen presented Council with the FY2010 Budget Amendments for their consideration. Mr. Allen stated the expenditures have been reduced over the revenue by \$800,000.

Mr. Allen referred to a water line emergency which calls for a budget amendment in the Water Department under Line Item 050-4101-701-60-04 for approximately \$8,500.

A motion was made by Mrs. Webb, seconded by Mr. Mattox, to adopt the FY2010 budget amendments with the additional line item of \$8,500.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes
	Mrs. Rayetta Webb	Yes

REVENUES

General Fund

Personal Property	Account 010-0000-303-01-00	+\$25,000
Personal Property PPTRA	Account 010-0000-303-03-00	+ 13,000
Mobile Homes	Account 010-0000-305-01-00	- 300
Penalties	Account 010-0000-306-01-00	+ 70,800
Interest – Taxes	Account 010-0000-306-02-00	- 400
Local Sales Tax	Account 010-0000-307-01-00	+ 25,000
Local Elect./Gas/Telep.	Account 010-0000-307-02-00	+ 20,000
Local Bank Stock Taxes	Account 010-0000-307-04-00	+ 20,000
Local Audit Revenue	Account 010-0000-307-07-00	+ 8,000
Container Rental	Account 010-0000-307-08-00	- 400
Communications Tax	Account 010-0000-307-09-00	+ 2,500
BPOL – Retail	Account 010-0000-308-01-02	+ 9,800
BPOL – Repairs/Pers. Svs.	Account 010-0000-308-01-04	+ 1,800
BPOL – Wholesalers	Account 010-0000-308-01-05	+ 200
BPOL – Utilities	Account 010-0000-308-01-06	+ 200
Permits/Sign	Account 010-0000-308-02-01	- 400
Fines/Forfeitures	Account 010-0000-310-01-00	- 4,000
Parking Fines	Account 010-0000-310-02-00	+ 100
Rent/Gen. Property	Account 010-0000-331-01-00	- 900
State Rental Tax	Account 010-0000-341-06-00	- 900
VDOT Contract Svs.	Account 010-0000-341-11-00	+ 6,500
State/PD Grant	Account 010-0000-341-09-00	- 19,000
VDOT Police OT	Account 010-0000-341-12-00	+ 2,100
County Liter Grant	Account 010-0000-342-02-00	- 400
Fuel / Fire Dept.	Account 010-0000-342-03-00	- 3,400
Federal/VDOT Tea 21 Grant	Account 010-0000-343-03-00	- 387,500
Sale of Surplus Supplies	Account 010-0000-351-01-00	+ 1,900

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Misc. Cash Discounts	Account 010-0000-351-03-00	+ 100
Transfer In/CIF	Account 010-0000-361-04-00	- 81,200
Sub-total		- 291,800
<u>Library Fund</u>		
Interest Income	Account 030-0000-321-02-00	- 1,400
Transfer In/Library Fund	Account 030-0000-361-02-00	- 42,300
Transfer In/Gen. Fund	Account 030-0000-361-03-00	- 254,900
Sub-total		-298,600
<u>Enterprise Fund</u>		
Interest Income	Account 050-0000-321-02-00	- 32,000
Water/Industrial	Account 050-0000-332-01-00	- 49,000
Water Bus. & Res.	Account 050-0000-332-02-00	- 10,000
Water/Outside	Account 050-0000-332-03-00	- 5,000
Water Connection Fees	Account 050-0000-332-04-00	- 1,800
Sewer Surcharges	Account 050-0000-333-05-00	- 74,500
Miscellaneous	Account 050-0000-351-04-00	+ 9,300
Transfer In/Reserves	Account 050-0000-361-01-00	- 108,000
Sub-total		-271,000
<u>Community Improvement Fund</u>		
Interest Income	Account 070-0000-321-02-00	- 1,000
CDBG Loan Pool	Account 070-0000-336-01-00	+ 38,000
CDBG Grant	Account 070-0000-341-10-00	- 250,000
Miscellaneous	Account 070-0000-351-04-00	+ 60
Transfer In/Reserves	Account 070-0000-361-01-00	- 81,700
Sub-total		- 294,640
<u>Cemetery Fund</u>		
Permits/Burial	Account 090-0000-308-02-02	+ 4,000
Interest Income	Account 090-0000-321-02-00	- 5,400
Sub-total		- 1,400
GRAND TOTAL REVENUES		- 1,157,440
<u>EXPENSES</u>		
<u>General Fund</u>		
<u>Administration Dept.</u>		
Overtime	Account 010-1101-401-10-04	- 185
Group Life Ins.	Account 010-1101-401-20-08	- 800
Employee Education	Account 010-1101-401-20-12	- 500
Other Employee Benefits	Account 010-1101-401-20-16	- 6,000
COBRA Admin.	Account 010-1101-401-30-02	- 200
Advertising	Account 010-1101-401-30-06	+ 4,100
Independent Auditor	Account 010-1101-401-30-10	- 14,600
Engineering & Architec.	Account 010-1101-401-30-12	- 23,800
Misc. Professional Services	Account 010-1101-401-30-14	- 35,000
Electrical	Account 010-1101-401-50-02	- 4,000
Heating	Account 010-1101-401-50-04	+ 600
Surety Bond	Account 010-1101-401-50-14	- 75
Conventions & Education	Account 010-1101-401-50-26	- 1,900
Refunds	Account 010-1101-401-50-30	+ 71,500
Misc. Reimbursement	Account 010-1101-401-50-34	- 200
Planning Commission	Account 010-1101-401-50-36	- 1,000
Office Supplies	Account 010-1101-401-60-02	- 1,700
Repairs & Maintenance	Account 010-1101-401-60-04	- 1,700
Fuel	Account 010-1101-401-60-06	- 600
Books & Subscription	Account 010-1101-401-60-12	- 280
Sub-total		- 16,340
<u>Non-Departmental Dept.</u>		
Other Charges – Misc.	Account 010-9101-801-50-32	- 88,000
Fuel Altavista Fire Co.	Account 010-9102-801-60-06	- 2,500
Transfer to Library Fund	Account 010-9102-802-70-04	- 254,900
Capital Outlay	Account 010-9103-801-82-30	+ 25,000
CIP – VDOT TEA 21	Account 010-9103-803-81-30	- 496,600
CIP – Improvements		
Other Than Buildings	Account 010-9105-801-81-30	- 9,800
Sub-total		- 826,800

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Police Department

Salaries	Account 010-3101-501-10-02	- 55,000
Overtime	Account 010-3101-501-10-04	+ 10,000
FICA	Account 010-3101-501-20-02	- 5,000
Retirement	Account 010-3101-501-20-04	- 5,000
Medical Insurance	Account 010-3101-501-20-06	- 5,000
Group Life Insurance	Account 010-3101-501-20-08	- 1,900
Physicals	Account 010-3101-501-30-16	- 400
Repair & Main. Electronics	Account 010-3101-501-30-18	- 600
Heating	Account 010-3101-501-50-04	+ 600
Telecommunications	Account 010-3101-501-50-08	- 1,400
Conventions & Education	Account 010-3101-501-50-26	- 1,000
Moving Expenses	Account 010-3101-501-50-84	- 4,200
Repair & Maint. Supplies	Account 010-3101-501-60-04	+ 400
Fuel	Account 010-3101-501-60-06	- 1,200
Vehicle Equipment & Maint.	Account 010-3101-501-60-08	- 3,000
Uniforms	Account 010-3101-501-60-10	+ 4,100
Drug Investigation	Account 010-3101-501-60-16	- 6,000
C.I.P. EDP Equipment	Account 010-3101-501-81-04	+ 6,800
Sub-total		- 67,800

Public Works Department

Salaries	Account 010-4101-601-10-02	- 57,000
Overtime	Account 010-4101-601-10-04	- 600
FICA	Account 010-4101-601-20-02	- 3,300
Retirement	Account 010-4101-601-20-04	- 1,700
Group Life Ins.	Account 010-4101-601-20-08	- 1,000
Physicals	Account 010-4101-601-30-16	- 400
Repairs & Maint. Electronics	Account 010-4101-601-30-18	- 900
Telecommunications	Account 010-4101-601-50-08	- 400
Subsistence & Lodging	Account 010-4101-601-50-24	- 600
Miscellaneous	Account 010-4101-601-50-32	- 400
Miss Utility	Account 010-4101-601-50-76	- 900
Fuel	Account 010-4101-601-60-06	- 7,000
Materials/Supplies – Veh.	Account 010-4101-601-60-08	+ 4,500
Uniforms	Account 010-4101-601-60-10	- 400
Street Lights	Account 010-4101-601-60-20	+ 3,100
Storm Drainage	Account 010-4101-601-60-28	- 3,100
Engineering R & M	Account 010-4101-601-60-30	- 900
Train Station Repairs	Account 010-4101-601-60-34	- 2,700
CIP – Mach. & Equip. Repl.	Account 010-4101-601-81-06	- 700
CIP – Storm Water Improv.	Account 010-4101-601-81-36	- 57,500
Fuels & Lubricants	Account 010-4102-601-60-06	- 3,000
Electrical	Account 010-4103-601-50-02	- 600
Heating	Account 010-4103-601-50-04	- 2,900
Shop Materials/Supplies	Account 010-4103-601-60-18	- 1,400
Small Tools	Account 010-4103-601-60-24	- 1,100
Recreation Electricity	Account 010-4104-602-50-02	- 3,800
Recreation M & S	Account 010-4104-602-60-18	- 2,500
CIP – Improvements/Parks	Account 010-4104-602-81-26	- 82,700
Sub-total		- 229,900

State Highway Reimbursement Fund

Mat/Sup – Storm Drainage	Account 020-4101-601-60-28	- 25,700
Maintenance – Pavement	Account 020-4101-601-60-36	- 123,200
Maint. Traffic Control Devices	Account 020-4101-601-60-40	+ 93,800
Engineering Repairs/Maint.	Account 020-4101-606-60-30	- 4,200
Traffic Control Operations Account	020-4101-606-60-42	- 40
Snow & Ice Removal	Account 020-4101-606-60-44	+ 20,300
Other Traffic Services	Account 020-4101-606-60-46	+ 8,800
Miscellaneous	Account 020-4101-607-50-32	+ 23,800
Sub-total		- 6,440

Library Fund

CIP – Replacement Const.	Account 030-4103-601-81-28	- 254,900
Sub-total		- 254,900

Water Department

Overtime (Admin)	Account 050-1101-701-10-04	+ 69
FICA (Admin)	Account 050-1101-701-20-02	- 300
Medical Insurance (Admin)	Account 050-1101-701-20-06	- 500
Group Life Ins. (Admin)	Account 050-1101-701-20-08	- 59
Salaries (PW)	Account 050-4101-701-10-02	- 6,500

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Overtime (PW)	Account 050-4101-701-10-04	- 100
FICA (PW)	Account 050-4101-701-20-02	- 300
Retirement (PW)	Account 050-4101-701-20-04	- 200
Group Life Ins. (PW)	Account 050-4101-701-20-08	- 200
Salaries	Account 050-5001-701-10-02	- 15,000
Overtime	Account 050-5001-701-10-04	+ 11,200
FICA	Account 050-5001-701-20-02	- 1,300
Retirement	Account 050-5001-701-20-04	- 1,300
Group Life Insurance	Account 050-5001-701-20-08	- 700
Maint. Service Contracts	Account 050-5001-701-30-08	- 20,000
Misc. Professional Services	Account 050-5001-701-30-14	- 900
Physicals	Account 050-5001-701-30-16	- 400
Water – Campbell Co.	Account 050-5001-701-30-20	- 3,000
Repairs & Maintenance	Account 050-5001-701-30-24	- 17,800
Electrical	Account 050-5001-701-50-02	- 39,700
Heating	Account 050-5001-701-50-04	- 400
Subsistence & Lodging	Account 050-5001-701-50-24	- 500
Conventions & Education	Account 050-5001-701-50-26	- 1,200
Dues & Assoc. Memberships	Account 050-5001-701-50-28	- 500
Refunds	Account 050-5001-701-50-30	- 1,000
Miscellaneous	Account 050-5001-701-50-32	- 500
Sample Testing	Account 050-5001-701-50-64	- 3,200
Fees Paid to Commonwealth	Account 050-5001-701-50-66	- 1,000
Materials/Supplies R & M	Account 050-5001-701-60-04	- 11,000
Fuel	Account 050-5001-701-60-06	- 2,200
Vehicle Equipment	Account 050-5001-701-60-08	- 400
Uniforms	Account 050-5001-701-60-10	- 1,000
Other Operating Supplies	Account 050-5001-701-60-14	+ 14,000
Sub-total		-105,890

Wastewater Department

Overtime (Admin)	Account 050-1101-702-10-04	+ 17
FICA (Admin)	Account 050-1101-702-20-02	- 100
Medical Insurance (Admin)	Account 050-1101-702-20-06	- 100
Group Life Ins. (Admin)	Account 050-1101-702-20-08	- 65
Salaries (PW)	Account 050-4101-702-10-02	- 4,900
Overtime (PW)	Account 050-4101-702-10-04	- 200
FICA (PW)	Account 050-4101-702-20-02	- 300
Retirement (PW)	Account 050-4101-702-20-04	- 300
Group Life Insurance (PW)	Account 050-4101-702-20-08	- 200
Materials/Supplies R & M (PW)	Account 050-4101-702-60-04	- 1,500
Overtime	Account 050-5101-702-10-04	- 900
FICA	Account 050-5101-702-20-02	- 2,700
Group Life Ins.	Account 050-5101-702-20-08	- 1,200
Maintenance Svs. Contracts	Account 050-5101-702-30-08	- 1,900
Misc. Professional Services	Account 050-5101-702-30-14	- 18,000
Physicals	Account 050-5101-702-30-16	- 400
Repairs & Maintenance	Account 050-5101-702-30-24	- 4,000
Electrical	Account 050-5101-702-50-02	- 70,000
Telecommunications	Account 050-5101-702-50-08	- 500
Subsistence & Lodging	Account 050-5101-702-50-24	- 300
Conventions & Education	Account 050-5101-702-50-26	- 940
Miscellaneous	Account 050-5101-702-50-32	- 400
Sample Testing	Account 050-5101-702-50-64	- 18,400
Professional Licenses	Account 050-5101-702-50-88	- 500
Repair & Maint. Supplies	Account 050-5101-702-60-04	- 4,800
Fuel	Account 050-5101-702-60-06	- 4,800
Vehicle Equipment	Account 050-5101-702-60-08	- 500
Uniforms	Account 050-5101-702-60-10	- 400
Materials & Supplies Other	Account 050-5101-702-60-14	- 25,000
Small Tools	Account 050-5101-702-60-24	- 700
Sub-total		- 163,988

Community Improvement Fund

Heating	Account 070-4105-602-50-04	- 200
Misc. Reimbursement	Account 070-4105-602-50-34	+ 150
Repairs Booker Bldg.	Account 070-4105-602-60-04	- 1,500
CDBG Expenses	Account 070-9102-801-50-82	- 220,000
Transfer to General Fund	Account 070-9102-802-70-03	- 81,200
CIP – Other Than Buildings	Account 070-9103-801-82-30	+ 6,700
Sub-total		- 296,050

Cemetery Fund

Overtime	Account 090-0000-603-10-04	- 300
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FICA	Account 090-0000-603-20-02	-	100
Retirement	Account 090-0000-603-20-04	-	300
Group Life Insurance	Account 090-0000-603-20-08	-	49
Repairs & Maint.	Account 090-0000-603-60-04	+	3,600
Sub-total		+	2,851
GRAND TOTAL EXPENDITURES			- 1,965,257

CDBG “Gateway Park” Bid Award

Mr. Coggsdale advised the Town is continuing its efforts to execute all the components of the Community Development Block Grant (CDBG). Mr. Coggsdale brought forth the portion of the project dealing with the construction of the Gateway Park and stated the Gateway Park features a pedestrian plaza at the bottom of Broad Street in the downtown district and will include renovations to the pedestrian bridge over the railroad tracks connecting to English Park. In addition, the project includes improvements to the recently purchased parking lot at the end of Broad Street and parallel to English Alley. The CDBG grant allocates \$330,000 of construction funds for this project. As part of the Streetscape Project, a small portion of the curbing associated with the Gateway Park project has already been completed. The Staunton River Garden Club has donated \$4,800 to go towards the landscaping component of this project.

Mr. Coggsdale advised the Town received two bids on this project. The project was bid with a base bid and five alternates. The lowest bidder was Coleman-Adams Construction Inc. with a base bid of \$244,074 and a total of \$139,160 for the five alternates for a total bid of \$386,826. Mr. Coggsdale stated because the entire package was over the budget, discussions were held with the contractor in regard to items that could be reduced and/or deleted. Based on these discussions, the rebar in the concrete was eliminated and the ornamental trash cans were deleted, which lowered the base bid by \$3,592. Revisions were made to the color additive to the concrete which resulted in a savings of \$41,193 and the plaza kiosk which resulted in an additional savings of \$5,597. Mr. Coggsdale stated with those reductions, the project continued to be in excess of \$6,700 over budget.

Mr. Higginbotham questioned the removal of the rebar.

Mr. Tomlin stated the contractor would be including wire in chairs to keep it off the floor in the concrete for additional support.

A motion was made by Mr. Mattox, seconded by Mrs. Webb, to enter into a contract with Coleman-Adams Construction, Inc. in the contract amount of \$322,144, plus a contingency of \$7,500, for the construction of Gateway Park excluding Alternate #4.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes
	Mrs. Rayetta Webb	Yes

12. Town Manager’s Report

a. Project Updates

VDOT Enhancement Project and Downtown Utility Replacement Project
Progress Meeting conducted on May 25, 2010.
Sanitary Sewer, Water and Storm Sewer are essentially complete from English Alley to the top of Broad Street (library)

Water laterals are being installed.
The main water tie ins are scheduled for Sunday, June 27th.
Streetscape work is scheduled to begin in June.

Community Development Block Grant

Façade Improvements (Ongoing)
Streetscape (Gateway Park)
Bids received and opened on May 18th.
Upper Story Housing
Nine units are being considered for this project, which is the project goal.
Marketing
Altavista On Track's web site has been completed.
Way finding signage project is moving forward.

Water Plant Filter Media Replacement Project

Filter #4 is nearing completion (2nd of 5 to be rehabbed)
Filter #5 will begin after #4 has been tested and put back in service.
Each filter is estimated to take approximately 22 – 25 days. This includes 5 – 7 days for painting and curing of the paint.
Substantial completion within 180 calendar days and will be completed and ready for final payment within 210 calendar days. Substantial completion date is August 7, 2010.

Land Purchase – former A.O. Smith property

Phase II Environmental Assessment is ongoing.
Results expected next week.

b. Reports

- i. Departmental
- ii. Other

c. Other Items as Necessary

Mr. Coggsdale advised staff is reviewing the cable franchise agreement and working towards a new contract.

Mr. Coggsdale thanked Public Works for their work on Main Street during the main waterline break and also thanked them, the Police Department, and the Altavista Fire Department for a job well done during the Uncle Billy's Day festivities.

d. Informational Items

13. Matters from Town Council Members

14. Closed Session

A motion was made by Mrs. Webb, seconded by Mr. Mattox that the Altavista Town Council convene in closed session in accordance with the provisions set out in the *Code of Virginia*, 1950, as amended,

Section 2.2-3711 (A)(1) regarding discussion, of the annual performance of the Town Manager.

Section 2.2-3711 (A)(5) regarding discussion concerning a prospective business or industry or the expansion of an existing industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

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Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes
	Mrs. Rayetta Webb	Yes

Council went into closed session at 8:15 P.M.

Notice was given that council was back in regular session 8:43 P.M.

Mr. Higginbotham left the meeting at 8:25 P.M.

FOLLOWING CLOSED SESSION:

A motion was made by Mrs. Webb, seconded by Mr. Mattox, to adopt the certification of a closed meeting.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the town council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the town council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the town council hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the town council.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Bill Ferguson	Yes
	Mr. Mike Mattox	Yes
	Mrs. Rayetta Webb	Yes

Mayor Burgess asked if there was anything else to bring before Council.

The meeting was adjourned at 8:46 p.m.

J. R. Burgess, Mayor

W. Morgan Allen, Jr., Clerk